

By: Chairman Superannuation Fund Committee
Corporate Director Finance and Procurement

To: Superannuation Fund Committee –10 February 2012

Subject: **APPLICATION FOR ADMISSION TO THE FUND**

Classification: Unrestricted

Summary: To report on an application to join the Pension Fund, the extension of two admission agreements and the termination of an admission agreement.

FOR DECISION

INTRODUCTION

1. This report sets out information on an application from an organisation to become an admitted body within the Pension Fund and seeks committee approval to enter into an admission agreement with this organisation. It also advises of the need to extend two admission agreements and the termination of an admission agreement. Committee approval is sought to enter into these agreements.

TOTAL CATERING SOLUTIONS LIMITED

2. Sutton at Hone School, which is a KCC school, is awarding a contract to Total Catering Solutions Limited for catering services, effective from 2 April 2012.
3. This involves the transfer of three employees from Sutton at Hone School to Total Catering Solutions Limited, one of whom is currently in the pension scheme. To ensure the continuity of pension arrangements for these employees, Total Catering Solutions Limited have made an application for admission to join the Pension Fund.
4. The application has been made under Regulation 6 (2) (a) (i) of the Local Government Pension Scheme (Administration) Regulations 2008, as amended, and under this regulation the admitted body is required to provide a form of bond or indemnity. The Fund Actuary has assessed the level of bond at £500 for the first year and set an employer's contribution rate of 18.2%.
5. The completed questionnaire and Memorandum and Articles of Association provided by Total Catering Solutions Limited have been examined by Legal Services to ensure compliance with the Local Government Pension Scheme Regulations. Legal Services have provided a favourable opinion.

AVENUES TRUST COMMUNITY SUPPORT SERVICES

6. Avenues Trust Community Support Services is a Transferee Admission Body who joined the Pension Fund on the 1 March 2010, following the awarded a two year contract by Medway Council to provide domiciliary services.
7. As this contract has now been extended beyond 31 March 2012 it is necessary to extend the original admission agreement by a Deed of Modification.
8. The exact contract extension period is currently uncertain, although Avenues Trust Community Support Services will continue to provide this service beyond 31 March 2012.

QUADRON SERVICES LIMITED

9. Quadron Services Limited is a Transferee Admission Body who joined the Pension Fund on the 29 June 2007, following the awarded a five year contract by Medway Council to provide a grounds maintenance service.
10. As this contract has now been extended to 31 March 2014 it is necessary to extend the original admission agreement by a Deed of Modification.

APCOA PARKING UK LTD

11. APCOA Parking UK Ltd is a Transferee Admission Body who joined the Pension Fund on the 1 April 2004, following the awarded a contract by Maidstone Borough Council to provide parking services.
12. As the outsourcing contract from Maidstone Borough Council to APCOA Parking UK Limited ended on 30 June 2011, a cessation report was obtained from the actuary at that time.
13. The cessation report showed there was £13,000 deficit due from APCOA Parking UK Limited to the Pension Fund. This payment was received on 26 June 2011.
14. APCOA Parking UK Ltd were awarded a new contract by Maidstone Borough Council and Swale Borough Council from 1 July 2011 to provide parking services. A new admission agreement has already been entered into and this is reported for information

RECOMMENDATION

15. Members are asked to:

- (1) Agree to the admission to the Kent County Council Pension Fund of Total Catering Solutions Limited, and
- (2) Agree that a Deed of Modification can be entered into in respect of Avenues Trust Community Support Services Limited, and
- (3) Agree that a Deed of Modification can be entered into in respect of Quadron Services Limited, and
- (4) Note the withdrawal of APCOA Parking UK Ltd as a participating employer in the Pension Fund, and
- (5) Agree that once legal agreements have been prepared for the above matters, the Kent County Council seal can be affixed to the legal documents.

Steven Tagg
Investments and Treasury
Ext. 4625